

# PRESBYTERY OF TSHWANE

Notice is hereby given that a meeting of the Presbytery of Tshwane will be held at Thumedi Makgahlela Presbyterian Church on 15 November 2008 at **08h30**  
*Please prepare for and pray for our meeting.*

Vision

*A Presbytery that is integrated, united, caring and efficient, using all its resources for the work of equipping and supporting congregations so that they become strong, vibrant, loving, growing congregations that are outward looking and resource sharing.*

Purpose Statement:

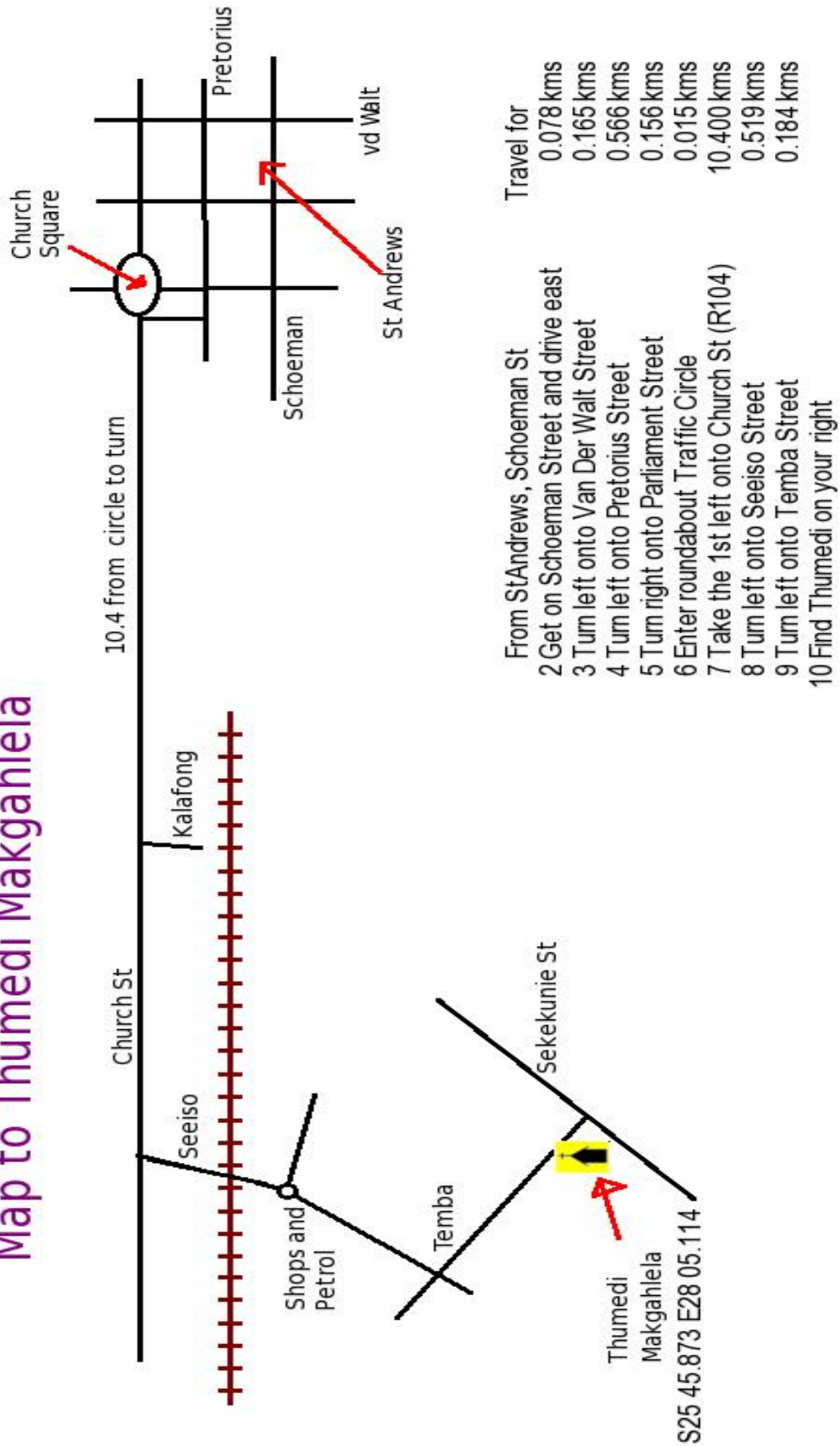
***Presbytery exists to Unite and Empower Congregations.***

<i>Mission</i>	<i>Priorities</i>
<p>Tshwane Presbytery is a family of Presbyterian Congregations striving to honour God and serve His Kingdom by :</p> <ul style="list-style-type: none"> <li>• <u>caring</u> for our congregations (especially by providing good ministry to them)</li> <li>• <u>inspiring</u> members through fellowship and worship (unity and integration)</li> <li>• <u>training people</u> to better serve the Gospel in Presbytery and Congregations</li> <li>• <u>sharing resources</u> to strengthen weak congregations and establish new work</li> <li>• <u>facilitating the work of General Assembly</u> through careful delegation to committees</li> <li>• <u>providing a service</u> through good communication and record-keeping</li> <li>• <u>celebrate and affirm our diversity</u> through activities that stretch us toward being more integrated.</li> <li>• <u>affirming integrity and accountability</u> of officers, conveners, committees, commissioners and congregations.</li> </ul>	<ol style="list-style-type: none"> <li>1. Capacity Building of Treasurers, Clerks, and Commissioners</li> <li>2. Implement and encourage Presbytery Committees proposed by the Planning Meeting instead of single conveners</li> <li>3. Get goals and priorities from each Committee.</li> <li>4. Increased levels of fellowship and activities that celebrate our diversity. e.g.             <ol style="list-style-type: none"> <li>1. Meal together is important,</li> <li>2. get MCG to conduct one of our devotions,</li> <li>3. rotation of meeting venues is valuable,</li> <li>4. name-tags at meetings would be nice.)</li> </ol> </li> <li>5. Fill vacancies / Join congregations / Joint ministries (sensitively exploring shared and joint ministries)</li> <li>6. Improved communication, records, administration, data-base (already happening)</li> <li>7. Improve attendance at all Presbytery events</li> </ol>

Directions on the inside cover

# Map and Directions

## Map to Thumedi Makgahlela



As usual, not to scale!

# Draft Agenda

*Time constraints have prevented us from consultation with the incoming Mod and Clerk and so this agenda will probably be changed quite a bit.*

Reports crossed out are: NR=No Response, NA=Nothing New, Late=Missed Deadline

1. Devotions (8h30)
2. Induction of New Moderator. (8h45)
3. Feba Radio Presentation (9h05)
4. Formalities (9h15)
  - 4.1.1. Local arrangements
  - 4.1.2. Present and Apologies
  - 4.1.3. Minutes
    - Special – Mod Designate 28 June
    - Council 16 August
    - Exec 9 Sep
    - Special – Sedibeng 9 Oct
    - Planning – 18 Oct
  - 4.1.4. Notices of Motion
5. Office Bearer's Reports (9h30)
  - 5.1. Outgoing Moderator's (Glynis Goyns)
  - 5.2. Outgoing Clerk's (Theo Groeneveld)
  - 5.3. Treasurer's (Eddie Stopforth)
  - 5.4. Financial Strategy (Verbal Eddie Stopforth)
  - 5.5. Presbyterians' Day Arrangements (EddieS)
  - 5.6. Planning Meeting Proposals (Theo G)
  - 5.7. Presbytery Project (Chris Moore)
6. Committee Conveners (10h00)

*Please see the Appendices and come to the meeting ready to volunteer and nominate.*
7. Indaba Discussion (10h20)

(From ExComm minutes:) *NOM2 ExComm refers the of Association Functions on a Sunday to be discussed in the Indaba Session at the November Presbytery and asks Zolani Makalima (Proposer of NOM), Sindiswa Nyauza (UPWF) and Efraim Motaung (MCG) to speak for a maximum of 4 minutes each to introduce the discussion.*
8. TEA!!!!!!!!!!!! (10h45)
9. Church Growth and Missions (11h10)
  - 9.1. Church Growth and Mission (Theo G)
    - Grace
    - Premier Mine
    - Lynnwoodrif
    - Lotus Gardens
10. Congregational Care and Integration (11h25)
  - 10.1. Convener's Report: (Margie Thompson)
11. Ministry (11h30)
  - 11.1. Ministry (Alan Cameron)
  - 11.2. Sedibeng (Berenice Venter)
  - 11.3. Training (Eddie Stopforth)
  - 11.4. FOV (~~Andries Combrink~~) NA
  - 11.5. Pastoral Support Group: M Mohapi NR
  - 11.6. Special Report: Ministry around Rustenburg – Chris Moore
12. JSR (11h55)
  - 12.1. Convener's Report (Violet Mashao)
13. Doctrine and Remits (12h05)
  - 13.1. ~~Doctrine (Gary Sinclair)~~ NA
  - 13.2. Remits (Andries Combrink)
14. Vacant Congregations (12h15)
  - 14.1. Garankuwa – Patrick Nyauza - NR
  - 14.2. Khayakulu – Sello Mamabolo - Late
  - 14.3. ~~Phela~~ – Zolani Makalima - NR
  - 14.4. Ruigoek – Chris Moore
  - 14.5. Rustenburg – Chris Moore
  - 14.6. St Andrews Pta – Graham Duncan
  - 14.7. St Andrews, Witbank – Alan Cameron
  - 14.8. St James – Micah Nthali
  - 14.9. ~~St Thomas~~ – Mafasa Nyama – NR
  - 14.10. Thumedi Makgahlela - Zolani Makalima
15. Associations (12h35)
  - 15.1. MGG: Efraim Motaung - NR
  - 15.2. UPWF: Sindiswa Nyauza - NR
  - 15.3. PEF: Simon Shaba - NA
  - 15.4. Children's Ministry: Patricia Gouws
  - 15.5. Rocky Valley: Theo Groeneveld
  - 15.6. ~~Youth~~: - NR
  - 15.7. Tshwane Regional Choir: Martha Mabuse
  - 15.8. ~~Bible Society~~: Andries Combrink - NA
16. Rolls & records (12h50)
  - Centurion West
  - Emmanuel
  - Mamelodi East
  - Khayakhulu (Second request)
17. Closure (12h55)
18. Lunch (13h00)

# 1. Formalities

## 1.1 Notices of Motion

### **NOM 1: Stated Supply at Rustenburg**

At a time convenient to the council or when the Ministry Committee report is received: That Advocate Rean Fourie be appointed as Stated Supply to the Rustenburg Presbyterian Church. That he be granted permission to administer the sacraments once he has complied with the requirements as laid down by the Manual of Faith and Order.

### **NOM 2: Association Activities on Sundays (Zolani Makalima)**

At a time convenient to the Presbytery I will move that the council discuss with a view to correct the counter productive impact of Presbytery Associations activities that are held on Sundays, a time one would be expecting participants in these activities to be integral part of Sunday worship services in their respective congregations. The absence of congregants in worship services due to their participation in these Association Activities become even more visible and crippling to Sunday worship services in smaller congregations, thus in my view counter productive. (This for discussion in the indaba)

### **NOM 3: Appointment of Executive Pastor at Emmanuel & Grace (Theo Groeneveld).**

At a time convenient I will move that Presbytery notes that Emmanuel and Grace are in a process to appoint Craig Smith as an "Executive Pastor." I will also ask that Presbytery offers some advice as this is a pastoral/administrative role.

# 2. Office Bearer's Reports ()

## 2.1 Outgoing Moderator's (Glynis Goyns)

Greetings in the precious name of Jesus.

Thank you for giving me the privilege of serving you as Moderator. The past two years have been hugely challenging and rewarding, as well as exhausting at times. It seems an opportune moment as Patrick Nyauza prepares to "take up the reins" as the incoming Moderator to celebrate some of the highlights of the past two years and to consider a few of the low points and their significance.

### **Highlights to Celebrate**

1. PEDAL PROJECT: Despite the huge amount of effort entailed in this project, it was enormously worthwhile not only from a financial point of view, but also in terms of:
  1. building a sense of community between our congregations, especially the outlying ones, by means of
    1. the visits made to congregations throughout the Presbytery during and after the actual marathon
    2. the booklet telling the story of each congregation which was circulated on the anniversary of the Project in May 2008
  2. celebrating our diversity as we discovered and explored the differences in each congregation and local community
  3. humbling us as Theo and I experienced the mighty hand of God at work in every

congregation, urban and rural, no matter how large or small, rich or poor

4. providing the opportunity to address the long-term vacancies in the congregation within our Presbytery in a meaningful way.

Many thanks are due to Theo for this creative idea and for the “sweat equity” that he and many members of his family and Emmanuel congregation invested in the project. Thanks must also go to the many donors who dug deep into their pockets to support the Project and raise considerable sums of money, as well as to congregations and individuals who graciously extended hospitality to Theo and I during the month of May 2007.

What an amazing experience to receive the open welcome, love and care of so many people from so many different backgrounds!

## 2. LICENSING, ORDINATIONS, INDUCTIONS, & APPOINTMENTS:

We licensed four probationers in February 2007, namely Wonke Buqa to serve at Saints, Highveld and CPC, Lentekile Mashoko to serve at Mamelodi Gardens and Emmanuel, Sisanda Mpafi to serve at St Peters, Mothutlung, and Gerald Posthumus to serve at St Marks and Cullinan. Between February and March 2008, these probationers were all ordained and appointed/called to the congregations they served the previous year, except for Wonke who was appointed to Mamelodi East, while Feb 2008 saw the licensing of yet another probationer, Vuyo Mbaru, to Khayakhulu. At St Paul’s, Mariti, we celebrate CDE Emmanuel Jack’s completion of the sacrament’s test and anticipated licensing to serve the sacraments.

In addition, four ministers were called and inducted, namely:

1. Chris Moore to Highveld Community Church on 25/01/07
2. Andries Combrink to Centurion West Presbyterian Church on 04/10/07
3. Gary Sinclair to St Columba’s on 06/03/08
4. Llewellyn Scott to St John’s on 17/04/08.

3. MISSION & OUTREACH: We celebrate in the steady growth of Grace Presbyterian Church in Moreleta Park since its seeding by Emmanuel in January 2007 and in the planting of two more nuclear congregations in 2008, namely Orchards by Jonas Lediga and Lynnwooddrif by Trinity and Highveld, as well as the thriving partnerships existing between these churches, together with those existing between Highveld and Ruighoek, Emmanuel and Mamelodi Gardens, Cullinan and St Marks, and now Cullinan and CPC.

We rejoice in the missionary work being done by André van Blydenstein with OMS and Justus Potgieter with FEBA Radio, as well as the new incentive for missionary support in our Presbytery following meetings initiated by Dennis van der Spuy and his Committee.

4. SANCTUARIES: St James, Matsulu, and Centurion West celebrated the consecration of their new church buildings in May and July 2007 respectively, while St Andrews, Pretoria, and Cullinan respectively celebrated the centenaries of their sanctuaries in 2007 and 2008. St Andrew’s hosted a series of events from June through to December 2007, including a flower festival, tea garden, organ recital, film festival, dinner, Christmas carol service, and service of praise and thanksgiving. Cullinan held a special centenary service on Sunday afternoon 05/10/08, filling their sanctuary to capacity.

This totals five probationers licensed, four ministers ordained, four ministers inducted, the filling/partial filling of eight previously vacant congregations, the consecration of two new sanctuaries, the seeding of three new congregations over the past two years, and

establishment and/or strengthening of six partnerships between congregations within the Presbytery since January 2007. What an incredible blessing for which we give praise and thanks to our Father, the Giver of all good gifts!

On a slightly more “mundane” level, further events worth noting were:

1. A meeting at the end of July 2007 with the Moderators and Clerks of Highveld and Egoli Presbyteries to discuss the possibility of establishing a synod. It was decided not to pursue this at present, but to co-operate on a less formal basis by sharing resources and meeting together from time-to-time.
2. A joint consistory meeting in October 2007 with Highveld and Egoli to workshop the new UPCSA Statement of Faith with Rev Doug Bax.
3. Sharing of human resources between Highveld and ourselves to resolve problems within Highveld Presbytery.
4. The upgrading of the mission house at Khayakhulu, especially with respect to the installation of ablution facilities.
5. Dedication in October 2007 of the Vision, Mission, and Medium-term Strategic Plan at Thumedi Makgahlela to prepare for the filling of their vacancy.
6. Participation in the Eston Minister’s Conference in May 2007 and our own Presbytery Retreat at Rocky Valley in April 2008.

### **Low Points for Prayer & Possible Action**

1. **ASSESSMENTS:** Our Presbytery record for payment of assessments remains abysmally poor.
2. **ATTENDANCE:** Although there has been some improvement in attendance of official Presbytery events, this still remains a cause for concern, especially as devotions seem to be treated as an opportunity to arrive a little later rather than the very foundation of all that follows. Furthermore, there appears to be a racial pattern to who attends what, ie black ministers and commissioners at events hosted by rural or township congregations, and white ministers and commissioners at events hosted by urban congregations.
3. **REPORTS:** While the quality of reports has improved significantly, submission is often well past the specified deadline, leaving the Presbytery Clerk and Administrator with an almost impossible task to circulate the documents in time for the Presbytery meetings.
4. **COMMITTEES:** In many cases, our Committees comprise only the Convenor and possibly a Co-Convenor, with the result that
  1. very little progress is made
  2. we lose the benefit of diverse input
  3. there is inadequate training of fresh leadership to carry our Presbytery into the future.
5. **SEDIBENG:** This was a completely new responsibility for our Presbytery this year, as well as an innovative approach to the spiritual and pastoral care of the students living at Sedibeng. Unfortunately, the idea has had to be revisited as it is not working out in the way Presbytery had hoped.
6. **PASTORAL CONCERNS:** During my two-year term as Moderator, two of our ministers passed away ie Revs Mandla Hlongwane and Reuben Kgopong; two of our ministers moved to other Presbyteries, namely Revs Ruth Armstrong and Ewald Moerman; and several of our ministers and their spouses required fairly extensive pastoral care, which was provided to the best of our ability predominantly by Theo

and myself. A representative pastoral team, including Theo, myself, and Elder Commissioner Kevin Nkitseng, had to be constituted to deal confidentially with a particularly sensitive issue. Several meetings were held with various parties over a few months. These are still ongoing.

A confidential report dealing with the meetings held to date has been written and sealed in an envelope in case there should be any need in the future to refer to this matter. At this stage, indications are that false allegations may have been made, but, regardless, the issue is not currently relevant since it dates back some 10 years or more, with no indication that the problem is ongoing. The aim is to attempt to bring about reconciliation if at all possible. This is the point of any further meetings that may be held. If necessary, a further confidential report will be written concerning any subsequent meetings that may be held and sealed in the envelope together with the first report for possible future reference if needed.

## Conclusion

We have very real reason for celebrating in the goodness of God as shown in the many highlights listed above. We also clearly need to revisit our levels of commitment and willingness to fulfil our responsibilities as servants of God in our Presbytery as revealed in the low points listed above.

My sincere thanks to each and every one of you for your love and support over the past two years. A very special thank you to Theo for graciously and quietly guiding, correcting and prompting me from the sidelines when necessary. It's so good to experience the Body of Christ in this way, as fellow Christians complement each other and contribute together to make God's ministry more effective in the world.

I wish Patrick Nyauza and Chris Moore God's blessings as the incoming Presbytery Moderator and Clerk, and pray that they may also be enfolded in your love and care as Theo and I have been.

## Proposals:

1. Presbytery receives the Report.

## **2.2 Outgoing Clerk's (Theo Groeneveld)**

1. There are still some matters outstanding:
  1. The final winding up of Nelspruit Congregation. (Harry Munnings)
  2. The possibility of integration – Phola and Thumedi's Witbank Outstation: Congregational Care and Integration.
  3. St Thomas Commission  
P11.11.1 of Aug minutes reads:  
Presbytery instructs the Session & Board of St Thomas (Hammanskraal) to set a date to meet with the appointed Commission before the next meeting of the Executive, so that the said Commission can submit its final report.
  4. Bonga Bosiki has to be replaced on our Court of Presbytery.
  5. Ministry  
Status of Mr H Tsoai Re-instated in the Roll of retired Ministers. (Mabopane)  
P\_6.2.1 (Aug)
  6. CPC:  
Consultation - Theo Groeneveld, Zwelethemba Mpono, Eugene Klopper
  7. Soshanguve  
Consultation– Mafasa Nyama, Percy Rathebe, Harry Bopape. P\_9.1.2 (Aug)
  8. Trinity  
Consultation – Andries Combrink, Eugene Klopper, CPK Elder. P\_9.1.3 (Aug)

9. Pastoral Support Group – Mantsi Mohapi  
Dennis van der Spuy to write a letter to the Chaplain General-end of Aug  
P\_6.6.4 (Aug)
10. Chris Moore, Eddie Stopforth, Youth Representative:  
Youth enabler SubComm P\_12.7.2
2. New Commissioners:  
You have received a yellow form – please get it back to us ASAP!
3. Vacancy and Bursary Letters:  
I have received numerous of these – interested folk can get copies from the  
Administrator.
  1. St Columbas, Mutare, Zimbabwe
  2. Tarkastad, Wheatlands, Eastern Cape
  3. St Andrews, Newcastle, KZN
  4. Knysna, Central Cape.
  5. Colleague Minister to Mowbray
  6. Director of Family Ministry Mowbray
  7. Bursaries for 1st year accounting students
  8. Bursary from National Dept of Housing
4. There is an urgent letter from the General Assembly about unrecognised payments.  
We have spotted one for Thumedi Makgahlela! There may be more. We're  
circulating a list – proposal follows.

Proposals:

1. Presbytery receives the report.
2. Presbytery urges the various persons and committees mentioned above to deal with  
the various matters that are outstanding.
3. Presbytery instructs each congregation to collect a letter from the Finance  
Committee of General Assembly to help clear up unresolved payments.

### **2.3 Treasurer's (Eddie Stopforth)**

1. The Income Statement for the period ending 30 September 2008 and the Balance  
Sheet as at that date are attached. The usual Notes have been appended to both  
documents. I am also attaching a report on Assessments received to this date and a  
schedule of Annual Returns received.
2. Grants to congregations are being drawn from three sources:
  - 2.1. Mamelodi and Mamelodi Gardens are receiving grants from the GA Maintenance of  
the Ministry Committee. This money comes into the Presbytery from that Committee  
and is then paid to the congregations. Delays in receiving these funds from GA result  
in delays in the money being transferred to the congregations in question.
  - 2.2. The funds being used to maintain ministry at Ruighoek are covered by the  
Presbytery and consist of travel expenses for the Interim Moderator. No funds are  
currently being paid to the congregation itself.
  - 2.3. And finally, two congregations (Khayakhulu and St Peter's) are receiving "Pedal  
Project" grants. These are paid by the Presbytery and the funds recovered by  
transferring money from the appropriate deposit account.
3. You will recall that we agreed that Khayakhulu, as the beneficiary of the 2008 Project,



would receive a total of R80 000, which would be made up of an increased (to R20 000) contribution from the Presbytery and the contributions received from congregations. We also agreed that the Presbytery would make up any shortfall that was experienced.

3.1. This amount was used as follows

R40 950	was paid for the motor vehicle and
<u>R39 050</u>	was paid in cash, making
R80 000	in all.

3.2. The following contributions have been received from congregations:

Emmanuel	10 000
Groeneveld family	250
Mabopane	500
Mamelodi Gardens	2 000
Rustenburg	750
Saints	1 000
St Columba	2 000
St Francis	2 000
St Mark's	2 500
Trinity	<u>2 000</u>
23 000	

PLEASE check these figures. It is possible that Project contributions were credited to Assessments.

3.3. If we add the Presbytery's contribution to this income we reach a total of R43 000 which more than covers the amount advanced for the building work that was done. The balance of R3 950 (plus what Project income still needs to be accounted for) can then be set off against the purchase price of the vehicle, which, in point of fact, Khayakhulu has the use of although ownership vests in the Presbytery.

4. PLEASE check the attached Assessment Report. Apart from my concern that contributions to the Project may have been picked up here, I am particularly concerned about any assessments due to GA which may have been paid into the Presbytery's account, for onward transmission. Please check your records and advise me if I need to transfer any money to GA on your behalf.

5. As a final comment: 9 months into the year we have a surplus of R52 000. Clearly God is pouring His blessings out on us. We need to be mindful, as we look into the coming year, that we are called to be good stewards of His resources and to put the money to use for His Kingdom and not for our personal benefit.

Proposals:

1. Presbytery receives the Report.
2. Presbytery instructs all congregations to check their records to ensure that payments received by the Presbytery have been correctly allocated.

## **2.4 Presbyterians' Day Arrangements.**

Eddie Stopforth, Rex le Roux,

St Andrews is not willing to host us on the afternoon of Sunday 25<sup>th</sup> October 2008. Enquiries are being made at St Columbas. Also Sat 24<sup>th</sup> provisionally booked at St Andrews.

Proposals:

1. Presbytery receives the Report.

## **2.5 Planning Meeting Proposals**

Please refer to the minutes of the planning meeting. The following proposals come out of that meeting:

1. Presbytery receives the report
2. Presbytery adopts the dates given in the report. (Reproduced in Appendices...)
3. Presbytery instructs the Minute Clerk to show a record of attendance statistics by congregation in all future minutes.
4. Presbytery considers a moratorium on arrear assessments from end 2008.
5. Association income and expenditure to be reflected in Congregation's Annual Financial Statements.
6. Presbytery instructs the treasurer to invoice congregations vacant for more than a year for the agreed amount of Minimum Stipend starting near the end of January 2009.
7. With regard to staffing:
  1. Presbytery recognises that the amount of work being done amounts to 750 hours per year and at in adopts the Market Rate of R76.23 (possibly rounded to R76) for 2009.
  2. The work be spread between Theo's PA (Susan) and Chris' PA (Laura) on a 75/25 split. The Treasurer to implement payments and set up basic contracts by Jan 2009.
  3. Presbytery pays a thirteenth cheque to be split on a 75/25 basis
  4. Presbytery recognises that this increase in remuneration is for work already being done. *i.e. We cannot increase the load*
8. Presbytery allows the Ruighoek, Rustenburg, Khayakhulu subcommittee to present its report.
9. Presbytery allows Eddie Stopforth the opportunity to present some proposals with regard to the Order of Lay Preachers.,
10. Presbytery holds a Vacancy Workshop on 21 January 2009 (9h00-13h00) at Jonas Lediga all Interim Moderators to attend.
11. Presbytery receives the report on the Project for 2009.
12. Presbytery notes the formation of a General Assembly Executive Commission planning committee.

## **2.6 Presbytery Project.**

*According to our standing orders, the Treasurer and (Incoming) Moderator and Clerk sort through applications and bring a recommendation: This is their report.*

Present: Mrs. Eddie Stopforth; Rev. Patrick Nyauza; Rev. Chris Moore.

After careful consideration of requests by Garankuwa and Mamelodi Gardens it was decided to make Mamelodi Gardens the Presbytery Project for 2009.

Proposals:

1. Presbytery receives the Report.
2. Presbytery makes Mamelodi Gardens the Presbytery Project for 2009.

## 3. Church Growth and Missions

### 3.1 Church Growth and Missions

(Theo Groeneveld and Dennis vd Spuy)

Again, it has been a busy time. The conveners met and agreed on the following principles:

1. Identifying Growth Areas and starting to strategise around them was a key function of this committee's work. The other key issue was the maintenance and monitoring of our new works.
2. Nuclear Congregations should be handled under this section – this will form the basis of a Church Development Forum.
3. We should continue to have an outward Missions focus – promoting, supporting and doing work outside our denomination's usual sphere of influence. This should be promoted with an annual missions conference.

Also the following resolution from General Assembly with regard to the Maintenance of the Ministry (MOTM) should be noted:

*The Committee will accordingly adopt the following policy with regard to Grants in aid for 2009:*

- *The committee will endeavour to have a conversation with every Presbytery Committee responsible for Church Growth and Maintenance of the Ministry every year to ascertain the needs and plans of the Presbytery with regards Grant receiving congregations;*
- *Then the committee will issue a new comprehensive questionnaire which will request detailed information on congregations in decline, new church development and congregations in economically challenged settings. This questionnaire will include a formal application for funds;*
- *At its last meeting of the year, the committee will allocate a grant to each Presbytery which applies based on the questionnaire and application listed in item 2 above.*
- *The committee will partner with the Assembly's committee on Church development and planning for this process and we shall endeavour to work in close collaboration with them so as to avoid unnecessary duplication. We will also consult with the Ministry committee of Assembly regarding appointment of probationers.*

It is not entirely clear whether this year's applications for next year fall under the new system, but as we have not been contacted by the committee and have not received the questionnaire, I think it safe to assume that the "old" system applies.

Proposals:

1. Presbytery receives the Report.

#### 3.1.1. **Grace**

Services at Grace continue with a steady attendance of 40-60 people. Finances are good and a steering committee has been formed. In all likelihood Grace is going to move from NGK Moreleta to Emmanuel's building for the following reasons:

- *We have reached a growth ceiling at Grace.* The people who are currently attending Grace have invited everyone they know to come to services. Grace does not have a full-time minister to slowly grow the congregation as Theo and Brenda were able to do at Emmanuel. There are challenges with the current venue (addressed below) which make it very difficult for a first-time visitor to even find the venue where the

Grace Service is being held. The way for additional growth to happen is to become more visible.

- There are some “obstacles to growth and worship” where Grace worships at the moment. When we initially decided to go to the current venue, we had the complex pretty much to ourselves. The parking lot would be empty and the complex would be quiet when people arrived. Now we share the facility with another congregation (an arrangement we agreed to for the sake of the bigger Kingdom-of-God picture) and while relationships are good and the other congregation bend over backwards to accommodate us, there are some practical difficulties: The other congregation is huge and their services are lengthening. The parking lot is full of cars busy leaving as Grace worshippers are arriving. The foyer and outside areas are filled with people having tea as we are trying to start our service. There are often accidental interruptions of our worship service. While our “regulars” are fairly tolerant of these interruptions, it is not conducive to attracting visitors. The venues for Sunday School classes are not ideal. The venue is basically a hall and does not have the warmth of a sanctuary.
- The NGK Moreleta building has been sold to Choose Life Church. This congregation is growing rapidly and may decide to start a second service and this would leave us without a venue. (Again, let me emphasise that the Choose Life congregation have bent over backwards to accommodate us – there is no negativity in our relationship with them.)

We are pretty convinced that moving from the current venue is inevitable. We need a venue that provides all-week visibility and more of a “church” ambiance.

Now that Grace has its own identity firmly established, Session believes that moving the Grace Service to Emmanuel's building while maintaining its character and timing would be very positive. We would be two like-minded churches sharing one building, but Grace has the clear goal of getting land, calling a minister, and moving on. Emmanuel would be serving as an incubator and, when Grace moves on, the 10h30 time-slot could become the incubator for the next congregation we plant! (SAINTS Presby acted as an incubator for the Centurion Presbiteriaanse Kerk. So this is not without precedent.)

Proposals:

1. Presbytery receives the Report.
2. Presbytery notes the change of venue for Grace.

### **3.1.2. Lynnwoodrif.**

*Unfortunately Theo was unable to meet with Chris Moore, Alan Cameron and Albie Jordaan.*

### **3.1.3. Premier Mine**

No Report given.

### **3.1.4. Lotus Gardens**

No Report given.

## **4. Congregational Care and Integration**

### **4.1 Congregational and Integration: (Margie Thompson)**

Revised Visitation List

<b>Congregation</b>	<b>Minister</b>	<b>Date</b>
Soshanguve Presbyterian Church	Sello Mamabollo	2008
Trinity Presbyterian Church	Alan Cameron	2008
Centurion West Presbyterian Church	Andries Combrink	2008
St. Francis Presbyterian Church	Dennis van der Spuy	2009
Emmanuel Presbyterian Church	Theo Groeneveld	2009
Jonas Lediga Atteridgeville	Patrick Nyauza	2009
Mabopane Presbyterian Church	David Nanyane	2010
Highveld Community Church	Chris Moore	2010
Saints Presbyterian Church	Glynis Goyns	2010
St. John's Presbyterian Church	Llewlynn Scott	2011
St. Marks Presbyterian Church and	Gerald Posthumus	2011
St. Peter's Presbyterian Church, Mothotlung	Sisanda Mpafi	2011
St. Columba's Presbyterian Church	Gary Sinclair	2012
Mamelodi East Presbyterian Church	Wonke Buqa	2012
Mamelodi Gardens Presbyterian Church	Lentekile Mashoka	2012
Premier Mine Preaching Station, Cullinan	TBA	2012

Proposals:

1. Presbytery receives the Report.
2. Presbytery urges the above ministers (for 2009) to discuss with their Sessions the proposed Presbytery visit and submit the names of one minister and two elders for the visitation team to the November Presbytery meeting.

## **5. Ministry**

### **5.1 Ministry Committee. (Alan Cameron)**

Two applications for long leave have been received:

1. Glynis Goyns: July, Aug, Sep. (60 Days Long Leave + 30 Days Annual = 90 Days)
2. Theo Groeneveld: May, June (40 Days Long Leave + 20 Days Annual = 60 days)

Proposals:

1. Presbytery receives the Report.
2. Presbytery grants leave to Glynis Goyns and Theo Groeneveld – subject to written support from their Sessions – and waiving the need for an Interim Moderator in the case of Glynis who is taking up to 900km.
3. Presbytery instructs the MinComm convener to write to General Assembly's Long Leave Fund administrator once all conditions have been met.

### **5.2 Sedibeng (Berenice Venter)**

Tuesday evening Communion services continued in the latter part of the year. Although notices went out by sms' two ministers, unfortunately, did not turn up to conduct their services.

A memorable service was given by Chris Moore and his team from Highveld. Blindfolded students, with the guidance and encouragement of others, negotiated through a maze of raw eggs trying to reach the other side so that 'food' could be taken back to the hungry hens. The lesson learnt on faith and trust will be remembered by all. Adding to the spirit of

worship hymns and choruses were enthusiastically accompanied by a young lady on the guitar. The service was interspersed with huge smiles and laughter throughout; a happy and fun time for all. Thank you Chris.

The donated books on the bookshelves covering two walls in the lounge have been sorted and catalogued.

The chaplaincy meeting scheduled for October was cancelled.

The students attended a very successful Retreat organised by Eddie Germiquet. This was held at Trinity Church.

The year ended with a Valedictory service at St Andrews which lasted for three hours. Those that graduated were Garikai, Thando, Vuyani and Sibusiso. A celebratory luncheon was held thereafter at Sedibeng House. Our congratulations and blessings to those who graduated.

The last Communion service at Sedibeng was very aptly conducted by Graham Duncan on 28th November.

Best wishes and success to all the students who are writing exams and a very blessed and peaceful Christmas time. May you all come back refreshed and eager to return to your studies.

Thanks to everyone for your support.

Proposals:

1. Presbytery receives the Report.

### **5.3 Training Report & OLP (Eddie Stopforth)**

1. The Training in Eldership programme for 2008 has drawn to a close with a workshop for the incoming Session at Witbank on 11 October and another at White River on 1 November for the elders from St Paul's and St James'. Participation in both the workshops was very good and, therefore, very rewarding to the trainer.
2. All necessary procedures relating to Frikkie Botha's application for admission to the Order of Lay Preachers have now been completed. A Presbytery team consisting of Glynis Goyns, Alan Cameron and Eddie Stopforth conducted an evaluation of a service of worship at Premier Mine on Sunday 26 October, followed by an interview with Frikkie in terms of the requirements. The team was unanimous in its recommendation that Frikkie be admitted to the Order of Lay Preachers and requests that a date be set for this to take place.
3. The application of Rian Fourie for admission to the Order of Lay Preachers is receiving attention, with an evaluation currently scheduled for Sunday 9 November (ie after the deadline for submission of this report but before the Council meeting). It is proposed that, pending the outcome of that evaluation, a Notice of Motion will be brought to the meeting to deal with the matter.
4. It has been drawn to my attention that, although the Presbytery, at a previous Council meeting, approved the admission of Albie Jordaan to the Order of Lay Preachers, formal setting aside to this ministry has not yet taken place.
5. Given that we have, potentially, three candidates to set aside to the Order of Lay Preachers, it is being suggested that a date be set for a combined event.

Proposals:

1. Presbytery receives the Report.
2. Presbytery schedules the setting aside of the Lay Preachers to take place on ..... at .....

## **5.4 FOV (Andries Combrink)**

No report

## **5.5 Pastoral Support Group: Mantsi Mohapi**

No report

## **5.6 Report on ministry in the greater Rustenburg area.**

This is in response to one of the recommendations of the Planning Meeting...

Present: Mrs. Eddie Stopforth; Rev. Patrick Nyauza; Rev. Chris Moore.

Historically the greater Rustenburg area: Rustenburg; Ruighoek and Khayakhulu, have been 'neglected' in terms of ministry.

Our churches in Ruighoek and Khayakhulu for the most serve impoverished areas, and ministry under our current model of ministry, where the congregation is solely responsible for the payment of stipend, travel and other ministry related costs is near impossible for them to make.

Rustenburg is certainly financially viable, but are not in a position as yet to call a senior minister, and it would seem that stated supply would be an appropriate measure at this juncture in the congregation's history.

We have some challenges in this area.

1. There seems to be great overlaps in ministry geographically. e.g. Four outstations of Khayakhulu are situated literally on Rustenburg's doorstep.
2. St. Peter's Mothlutong and Ruighoek both have outstations in a common geographical area: Lethabong.
3. Ultimately this means that much ministry opportunity is situated far from the mother congregation, yet in the backyard of another one of the UPCSA congregations of this Presbytery.
4. Financially this area needs great assistance.

In terms of Khayakhulu if we choose to appoint a minister there, then, we will be under normal circumstances committed for a three year period. If we suggest that they are R6 000 short per month (rough estimate) this figure has to be multiplied by 36, which amounts to R216 000 **without** annual increases.

Ruighoek would probably be best served by a Probationer, but the congregation is unable to contribute very much to ministry. The idea of a probationer is appealing because we will receive some support financially from the Ministry Committee. Currently this amount is about R1000 per month

Because of the 'overlap' in ministry areas and to acclimatise congregants to potential change it was decided that a team ministry approach would be best suited to serving the greater Rustenburg Community. Essentially this would mean that minister/probationers/stated supply people would be responsible for a congregation but would regularly (perhaps every six weeks) exchange pulpits.

Proposals:

1. Presbytery receives the Report.
2. Presbytery appoints Mr. Vuyo Mbaru to Khayakhulu for a one year period.
3. Presbytery requests the Ministry Committee of General Assembly to place Mr. Garikai Mufanabadza at Ruighoek Presbyterian Church.

4. Presbytery appoints Advocate Rean Fourie as Stated Supply to Rustenburg Presbyterian Church. (This is covered more fully in a notice of motion elsewhere)
5. Presbytery agrees to fund these ministries in conjunction with grants received from Maintenance of the Ministry Committee and the Ministry Committee of General Assembly.
6. Presbytery appoints a Commission to bring more permanent recommendations by no later than March 2009 with regards to ministry in the greater Rustenburg area.
7. The Rev. Chris Moore is appointed as supervisor to Garikai Mufanebadza.
8. The Rev. Chris Moore is appointed as Interim Moderator to the Rustenburg Presbyterian Church.
9. Rean Fourie is granted permission to administer the sacraments in the greater Rustenburg area, should he comply with requirements as laid down by the Ministry Committee of General Assembly.

## 6. JSR

### ***6.1 JSR (Violet Mashao)***

#### HIV/Aids Workshop

The workshop still to continue as planned on the 22 November 2008. The Presbytery is made aware that the venue has changed from Sedibeng House of Studies to St Andrews Presbyterian Church. Due to the number of people expected to attend the workshop, the committee decides that Sedibeng will not be able to accommodate all the people. It is also a matter of concern that some people do not know where Sedibeng is, and because of this reasons the venue had to be changed.

#### Presbytery HIV/Aids workshop Programme

The Workshop to go on as planned on the 22 November 2008. Mrs Violet Mashao met Rev Buhle Mpofo and they finalised the programme for the day. The programme is as follows.

- 09h00-09h30 Registration and Refreshments
- 09h30-09h45 Devotions: Rev Wonke Buqa
- 10h00-10h10 Introduction of Guests: Mrs Violet Mashao
- 10h10-11h00 Address by Rev Buhle Mpofo
- 11h00-11h15 Tea
- 11h15-13h00 Separate into Indaba groups
- 13h00-13h45 Lunch
- 13h45-14h30 Plenary Session
- 14h30-15h00 Congregations Report
- 15h00 Vote of Thanks: Mr Ben Gouws
- 15h10 Closure

JSR will like to encourage congregations to support this workshop and to send delegates to ensure that the Presbytery takes an action towards fighting HIV/Aids. It is church's responsibility to be involved and to be visible in our communities.

Introduction of the JSR Committee



I will like to introduce the JSR committee to the Presbytery. This are the people who make their time available and are dedicated to serving in this committee. As a convenor I would like to introduce this committee.

Violet Mashao (Convenor), Sandra Duncan, Wonke Buqa, Ben Gouws and Lentikile Mashoko.

Proposals:

1. Presbytery receives the report
2. Presbytery prays for the HIV/Aids workshop to be held on the 22 November 2008.
3. Presbytery note the programme for the workshop
4. Presbytery note the names of the people in the committee

## **7. Doctrine and Remits**

### **7.1 Remits (Andries Combrink)**

Emmanuel Fellowship.

The Emmanuel Fellowship has already for 10 years been effectively working in 9 congregations within the bounds of the Presbytery of Tshwane. It is an association of “un-bloused” ladies who desire to make a contribution within their respective congregations.

Presbytery received a request from Emmanuel Fellowship to be formerly recognized as an association under the care and discipline of the Presbytery, submitting reports to the council of Presbytery. The various branches working in the local congregations work under the care and discipline of the particular Session and submit reports to the Emmanuel Presbytery Committee.

Presbytery received a Constitution of the Fellowship and we could not find any reason not to accept and approve the constitution as requested.

Proposals:

1. Presbytery receives the Report.
2. Presbytery recognizes the Emmanuel Fellowship as a work and ministry within the bounds of Presbytery.
3. Presbytery recognizes the Presbytery Committee of Emmanuel Fellowship and will receive their reports to Presbytery.
4. Presbytery approves the Constitution of the Emmanuel Fellowship as submitted.
5. We welcome this initiative to provide opportunities for the “un-bloused” ladies to work within congregations, pray that the Lord will bless their work amongst us and appreciate the positive spirit towards the denomination and towards other associations working in our congregations that exists amongst the structures and members of Emmanuel Fellowship.

## **8. Vacant Congregations**

### **8.1 Ruighoek – Chris Moore**

Ministry continues.

There is a Christmas Party planned for the children of the community.

The Rustenburg congregation are busy putting together 'goodie parcels' for the coming school year.

There is hope that a probationer will be placed in Ruighoek from 2009.

Proposals:

1. Presbytery receives the Report.

## **8.2 Rustenburg – Chris Moore**

See NOM1.

## **8.3 St Andrews Pta – Graham Duncan**

The vacancy committee's work is proceeding smoothly and we hope to bring a call to the February meeting 2009.

Proposals:

1. Presbytery receives the Report.

## **8.4 St Andrews, Witbank – Alan Cameron**

St Andrew's Witbank (now Emahlalene I believe) is as follows:

On 26 October a candidate met with the vacancy committee and preached with a view to an appointment. The vacancy committee has recommended his appointment to Session and a congregational meeting will be held on 9 November to consider and approve the appointment. The congregation is unable to sustain a full time appointment at this stage. Details as to terms of appointment and emoluments will be tabled (DV) at the meeting on 15 November 2008.

Proposals:

1. Presbytery receives the Report.

## **8.5 St James – Micah Nthali**

### INTRODUCTION

St. James is a steady growing, purposeful and vibrant congregation that impacts in the environment she finds herself in. She is comprised of three nuclear congregations namely: Matsulu, Driekoppies and Ka-Nyamazane.

### 2. SESSION COURT

The Session meets every last Saturday of the month on a rotational basis. Where it is scheduled to take place, Session members are bound to visit identified families for prayers and upliftment just before the meeting could start.

In pursuing the status of the congregation to be that of Stated Supply, the Session met with the Presbytery appointed Assessor, the Rev. TH. Munnings and agreed that the matter be taken to the congregation now that it was thoroughly discussed by the Session. A Congregational meeting comprised of all the three nuclear congregational members was convened where the meeting agreed unanimously to be a Stated Supply.

The Holy Communion is dispersed on a quarterly basis. During the special services such as Umnqophiso in the beginning of the year, Maundy Thursday, Easter during Good Friday and Valedictory service during the end of the year. The minister and elders rotate Sunday after Sunday as guided by the preaching plan.

The sessions of St. James and St. Paul have resolved to establishing a forum which is

called the Lowveld Forum after Presbytery had done away with the Mpumalanga Commission which was formed by congregations of Witbank, Ogies, Middelburg, Nelspruit, Matsulu and Marite. The forum is established on the basis of Christian Fellowship, Evangelism and service, Leadership development etc. This structure is convened bi-monthly on a Sunday on a rotational basis. During the convention pulpit exchange is observed where also we end up celebrating through the Holy Communion.

### 3. BOARD OF MANAGEMENT

The Board of Management meets every first Saturday of the month on a non-rotational basis. Instead, the Treasurer joins the minister in his rotational schedule and presents the monthly financial statement so that the members are aware of the financial situation in the church. In every meeting some motivational talks on stewardship are made to enable the members to understand why they should give. Before the Board meeting, zonal meetings are convened by Zonal Managers under the leadership of the district Elders solely to teach and encourage for better giving for the sustenance of the work of the church.

### 4. PRESBYTERIAN WOMEN FELLOWSHIP AND MEN'S FELLOWSHIP GUILD

A joint mini-conference of the UPWF and MCG was held during the 11-12 September 2008, where the members of both St. James and S. Paul congregations gathered together to worship. The mini-conference was a success and we were able not to spend a lot of money. This year, these congregations could not join the Tshwane conference simply because of high financial costs they incur every time they go to Pretoria. Though they could not join the rest of the UPWF conference this year, they however deposited all financial requirements needed from them. The Tshwane's continual postponement of its Conference has seen the Lowveld MCG joining hands with the UPWF during the Conference.

The Mini-Conference however resolved to engage the UPWF Executive to request them to be allowed to continue to hold their mini-conference in the Lowveld as this will help save finances. As it was done, financial requirements will be sent to the Tshwane UPWF Executive as they are affiliated there. It is envisaged that the Lowveld congregations could save on transport costs and be able to do the work of the church in their respective areas.

### 7. CONCLUSION

Your prayers and best wishes for St. James and the Lowveld Forum are always and will always be appreciated. Our working together as joint Sessions of the Lowveld constituting this Forum has already shown some positivity in the work and life of the church in this part of the country.

Proposals:

1. Presbytery receives the Report.
2. Presbytery supports the establishment of the Lowveld Forum
3. Presbytery notes and supports the step taken by the Lowveld UPWF and MCG to hold their Mini-Conference

## **8.6 St Paul's – Harry Munnings**

The purpose of this report is to share with the Presbytery the growth in our Congregations, how services are conducted, the satisfaction of our members, the plans we have for our Congregations, and the assistance we require from our Presbytery brothers and sisters.

### Growth

Our Congregations are growing in numbers, and spiritually, since Emmanuel Jack has been permitted to administer Sacraments, supervised by Rev Nthali.

Members whom we lost have returned because now they receive the services that they

were complaining about not receiving – Baptism and Holy Communion.

As we are giving this report, we plan to build a structure in the area called Tsakani where we have members who use a classroom to worship.

On the 7th of September, St James and St Paul's Sessions met at St James, we started with morning service that Jack preached and served Holy Communion under the supervision of Rev. Nthali.

On the 27th of September we had a mini Conference at St James, Jack administered Holy Communion.

On the 1st November St James Matsulu and St Paul's Maritte will be getting together with Mrs Eddie Stopforth for joint Training in Eldership.

### Challenges

We are building a Vestry at the main church in Mariti and another one at Cunningmoore, we request assistance from our brothers and sisters within our Presbytery who could help us.

We need furniture for our Vestry, our contact numbers are:

083 286 3951, (Emmanuel Jack)

082 459 6713 (Rosbeth Mbondzisi) and

082 223 1882 (Herbert Mnisi)

Your brother in Christ.

Herbert Mnisi

## **8.7 Thumedi Makgahlela - Zolani Makalima**

### ➤ Introduction

Following previous reports submitted to the Presbytery, this report will focus on progress made so far and also what is the way forward with respect to plans for Thumedi Makgahlela congregation. Also this report will focus on progress made to the Strategy implementation programme that was launched last year by the Moderator of the Presbytery.

### ➤ The Session

Following the resignation of Elder F Makgahlela as the Session clerk, Elder M W Mongwe was elected as the new Session Clerk.

Session meetings are taking place as per plan and also special meetings are conducted as needed.

### ➤ Board of Management

As reported in a previous report about signatories, they have been changed. Also a new Board of Management Chairperson in the name of Mr. V. Nxiwa was also elected.

### ➤ Congregation and Outstations

Change in time of service for the group that worship in town is now 10:30 at the Church hall in St. Andrews

### ➤ Sacraments and Confirmation Class

The Holy Communion is celebrated monthly in the main station or in the outstations. Confirmation classes are being considered for the new members, venue is a challenge at Pretoria City but we are looking at addressing the matter in due course.

### ➤ Finances

As mentioned in the previous report, finances are still a problem however a sum of R22 000 was raised in August 2008. Monthly contributions are taking place and will be reflected in treasurer's report which is expected at the end of the year. The debt with

municipality is being serviced now after an arrangement was negotiated with the municipality. Due to the renovations that are taking place in the main station in Atteridgeville, the finance committee has proposed that the aim to raise R80 000 by the end of the year be shelved and the congregation deal with debts and renovations for now.

➤ Building renovation

One of the main thrusts of the Thumedi Makgahlela strategy is the renovation of the church buildings in the main station in Atteridgeville. Considerable progress has been made and efforts were focused mainly on replacing the old floor with tiles, painting the walls and the roof, renovating the entrance hall, repairing the private rooms and erecting signage. This has been made possible by the various associations that took ownership of the projects: UPWF contributed R13 000 towards tiling, MCG contributed R7 000 towards painting and signage and the youth R3 000 towards renovating entrance hall. Donations were also received from individuals.

➤ Assessments and Donations

The amount of fees owed to the Presbytery and General Assembly has been confirmed and payment has been authorised.

➤ Training

Members of our congregation attended a training workshop on eldership that was held in St Columbus and a children's ministry training that was held in St Andrews.

Proposals:

1. Presbytery receives the Report.

## **9. Associations**

### **9.1 Choir – Martha Mabuse and SS Mpepele**

ACTIVITIES: REVIVALS AND COMPETITIONS:

Five choirs from our presbytery participated at the National competitions that was held at Lekoa Presbytery at St Timothy on the 30 -31st August 2008. Only four choirs from Tshwane won, Mamelodi choir collected most of the trophies. Others choirs are encouraged to participate for the forthcoming competitions next year that will be held at Motherwell Port Elizabeth.

The Regional choir will not have activities next year this will enhance choirs to prepare themselves for the competitions as they will be traveling far. They will only meet where is necessary.

The National committee is organizing a mini conference in March correspondence will be send to all presbyteries.

The launching of the T-shirt is still on the pipe line date to be set.

FUNDS:

The Regional choir would like to thank Tshwane Presbytery for their support.

Proposals:

1. Presbytery receives the Report.

### **9.2 MCG: - Ephraim Motaung, Sello Mamabolo**

No Response

### **9.3 UPWF – Sindiswa Nyauza**

No Response

### **9.4 PEF: Simon Shaba**

No new news

### **9.5 Children's ministry: Patricia Gouws**

Convenor: Patricia M Gouws and Co-convenor: Brenda Groeneveld

#### Introduction

We hereby report on the progress of the Children's Ministry for 2008. The age focus for 2008 is the teaching of the children 2-12 years, thus primary school children.

#### The August Event

Earlier in the year we organised an introductory event for all Sunday School teachers in the Tshwane Presbytery at St Andrews Pretoria. The follow-up event was held on 23 August 2008 at 09h30 for 10h00 at Emmanuel Presbyterian Church. All congregations in the Tshwane Presbytery were invited. Refreshments were provided.

#### Attendance of the Teachers' Fellowship and training – 23 August 2008

Church	Teachers present	Comments
Mamelodi East	Martha Mabuse, AL Mokutedi	Using SKE syllabus..
Ga-Rankuwa	Mrs Masalesamd, Lena Modsele, Susan C Gonelwe	SANSSA material
Mamelodi Gardens	Rachel Moremi	Handouts from Emmanuel
ST Columba's	Louisa Gregory, Pat Reynders	SANSSA
Centurion West	Sue Bronn, Ingrid Wiid, Naomi Wiid, Lizelle Lindeque, Isabel De'Ath	Need age appropriate material.
Emmanuel	Dianne Opeprman, Wilna Ledwith	Evangeli
St Andrews Witbank	TJ Griffiths	SU and Internet

TIME	Activity	Person
09h00	Meet at Emmanuel/Name tages	
09h30-10h00	Tea/Sandwiches	Gerda & Joanne
10h00-10h15	Open in Prayer ABC Grateful Game – Bible verses	Patricia
10h15-10h30	Inspiration/Devotions Parents involvement Kuhla Books	Brenda
10h30-10h45	Grade 5 example Teaching Kids to Pray	Patricia
10h45-11h30	Teaching from Nahmen: Sand and Roll version FELT Story	Patricia Brenda: ➤ Way in ➤ Bible story

	Grade 5 version Teenager	➤ Application ➤ Activity
11h30-12h00	Challenge Memory verses	Brenda
12h00	Closing PRAYER	All
	Discussions, refreshments	

Focus of the event:

1. Changes in the teaching of the children since the introductory event.
2. Encouraging of the parents (and not just teachers) to actively be involved in the teaching of their children during the week.
3. Teaching children to pray.
4. More teaching resources – teaching must be age appropriate!!!

Attainment of goals for 2008

At the beginning of 2008, our stated goals were to provide and pass information onto the teachers of our children in this Presbytery, to provide communication between teachers to allow for the sharing of teaching experience and ideas, and to organize events that focus on the equipping of the teachers.

The two event that were held in 2008 were well attended, information was passed onto the teachers and between the teachers as an emphasis was placed on fellowship at the workshops, and the Sunday Schools that were represented have benefited greatly from the provision of eVangeli teaching material and other teaching resources and ideas.

With sincere gratefulness for the opportunity to serve His children in this Presbytery, Patricia and Brenda.

Proposals:

1. Presbytery receives the Report.

## ***9.6 Rocky Valley – Theo Groeneveld***

Ray Oppel is the new convener of the committee. Egoli Presbytery had appointed Ray as convener of this committee in the place of Rodney Brits.

Retirement of Graham and Reinetta Ridley: Seven applications had been received for the position of manager. Five of these would be interviewed, at the campsite, during the following week.

Proposals:

1. Presbytery receives the Report.

# **10. Appendices**

## ***10.1 Annual Returns***

CONGREGATIONAL RETURNS REPORT - 2008  
AS AT 28 OCT 2008

	Return of Info (White)	Cong. Income (Yellow)	Financial Statements
Centurion West	Yes	Yes	Yes
Emmanuel	Yes	Yes	Yes
Garankuwa			
Grace Presbyterian Church	Yes	with Emm	with Emm
Highveld Community Church			
Jonas Lediga			
Khayakhulu			
Mabopane		Yes	Yes
Mamelodi			
Mamelodi Gardens			
Nelspruit			
Premier Mine (Cullinan)			
Ruighoek			
Rustenburg	Yes		
Saints		Yes	Yes
Soshanguve			
St Andrews, Pretoria		Yes	Yes
St Andrews, Witbank			
St Columba's	Yes	Yes	Yes
St Francis	Yes	Yes	Yes
St John's		Yes	Yes
St Mark's	Yes	Yes	Yes
St Peter's			
St Thomas			
Thumedi Makgahlela			
Trinity	Yes	Yes	Yes



## 10.2 Assessments Paid

### PRESBYTERY OF TSHWANE

#### Presbytery Assessments received to & including 30 September 2008

NB: Assessments are reflected in the calendar year in which they are received and are not allocated to the year in which they accrued.

	2005	2006	2007	2008
Centurion West	R 5,755.54	R 7,920.00	R 7,410.00	R -
Emmanuel & Grace	R 17,507.14	R 17,115.12	R 25,012.45	R 15,469.74
Garankuwa	R -	R 300.00	R 1,000.00	R -
Highveld Community	R -	R 7,651.85	R -	R 7,500.00
Jonas Lediga	R 2,961.68	R 1,700.00	R 1,800.00	R 4,575.00
Khayakhulu	R 1,030.00	R 300.00	R 21.15	R 300.00
Mabopane	R 600.00	R 1,500.00	R 3,429.00	R 1,400.00
Mamelodi	R 400.00	R 1,200.00	R 400.00	R 500.00
Mamelodi Gardens	R 500.00	R -	R 400.00	R -
Nelspruit	R -	R 3,073.00	R -	n/a
Phola				
Premier Mine (Cullinan)	R 1,600.00	R -	R 800.00	R -
Ruighoek	R -	R 400.00	R -	R -
Rustenburg	R 887.77	R 2,400.00	R 1,000.00	R 3,000.00
Saints	R 11,831.61	R 16,366.59	R 17,635.34	R 12,994.76
Soshanguve	R -	R -	R 3,600.00	R 1,000.00
St Andrews, Pretoria	R 6,000.00	R 6,000.00	R -	R 10,687.60
St Andrews, Witbank	R 2,269.00	R 5,727.00	R -	R 18,985.28
St Columba's	R 7,800.00	R 12,544.35	R 16,947.76	R 4,800.00
St Francis	R 9,049.00	R 10,000.00	R 1,500.00	R 5,499.00
St John's	R 13,415.00	R 17,312.00	R 15,518.00	R 12,558.00
St Mark's	R 5,563.51	R 4,751.48	R 6,156.72	R 4,964.10
St Peter's	R -	R -	R 600.00	R -
St Thomas	R 300.00	R -	R -	R -
St James				
St Pauls				
Thumedi Makgahlela	R -	R 400.00	R -	R 400.00
Trinity	R 19,277.72	R 30,297.93	R 40,563.32	R 26,684.94
Unidentified	R -		R -	R 1,300.00
<b>Total assessments received</b>	<b>R 106,747.97</b>	<b>R 146,959.32</b>	<b>R 143,793.74</b>	<b>R 132,618.42</b>

#### **PLEASE CHECK AGAINST YOUR OWN RECORDS**

References for unidentified deposits are

This was a single deposit, an electronic transfer made on 23 September. The reference is just assessments but there is no indication of who made the payment

It is possible that some payments have been credited to Assessments when they were intended to be a contribution to the 2008 Project. Please check this so that these amounts can be reallocated.

## 10.3 Balance Sheet

# PRESBYTERY OF TSHWANE

Balance Sheet as at 30 September 2008

	<b>2007</b>	<b>2008</b>
<b><u>Equity</u></b>		
Accumulated surplus (Opening balance)	R 101,331.94	R 112,874.44
Establishment grant (ex previous Presbytery)	R 81,797.00	R 81,797.00
Nett surplus / shortfall (current)	R -2,807.92	R 52,348.64
	<b><u>R 180,321.02</u></b>	<b><u>R 247,020.08</u></b>
<b><u>Long term liabilities</u></b>		
Benevolent Fund	R 9,872.84	R 11,148.08 * C/book balance
Development Fund (Pedal Project)	R 226,194.86	R 292,941.42 * C/book balance
Ministry Students' Trust	R 626.00	R 626.00
Training Project	R 20,595.72	R 15,610.72
	<b><u>R 257,289.42</u></b>	<b><u>R 320,326.22</u></b>
<b>TOTAL</b>	<b><u>R 437,610.44</u></b>	<b><u>R 567,346.30</u></b>
 <b><u>Current assets</u></b>		
Current account	R 58,933.71	R 101,004.36
Deposit a/c: Benevolent Fund	R 8,872.84	R 10,402.08 * Cash at bank
Deposit a/c: Call account	R 148,902.15	R 120,151.98
Deposit a/c: Development Fund (Pedal Project)	R 219,154.86	R 290,681.42 * Cash at bank
Loans: Khayakhulu	R -	R 4,000.00
Loans: Mohape, MJ	R 1,611.49	R 806.46
Motor vehicle (Khayakhulu)	R -	R 40,950.00
Petty cash	R 135.39	R -
	<b><u>R 437,610.44</u></b>	<b><u>R 567,996.30</u></b>
 <b><u>Current liabilities</u></b>		
<b>Accruals</b>	<b><u>R -</u></b>	<b><u>R -650.00</u></b> **
<b>TOTAL</b>	<b><u>R 437,610.44</u></b>	<b><u>R 567,346.30</u></b>

**Note:**

\* The small differences between the Cashbook balances for the Benevolent and Development Funds relate to additional income that has been received in each case that had not been transferred into the appropriate bank account at the month end.

\*\* The R650 is an amount paid into the Presbytery's account for onward transmission to General Assembly. The amount will clear when the payment has been made.

## 10.4 Income and Expenditure

### PRESBYTERY OF TSHWANE

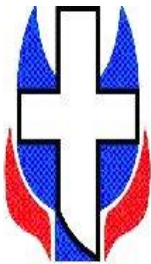
#### Income Statement for the period ending 30 September 2008

<u>Income</u>	<u>2007</u>	<u>2008</u>	
Congregational Assessments	R 108,407.22	R 132,618.42	
GA Grants received		R 14,800.00	Note 1
Interest received	R 8,104.63	R 8,233.30	
Other income	R -	R 32,400.00	Note 2
<b>TOTAL INCOME</b>	<b>R 116,511.85</b>	<b>R 188,051.72</b>	
<u>Expenditure</u>			
AIDS project	R -	R -	
Accounting fees	R 600.00	R -	
Admin expenses	R 21,834.75	R 12,300.00	Note 3
Bank charges	R 1,179.71	R 1,180.01	
Benevolent fund	R -	R -	
Committees	R 5,650.00	R -	
Communications	R 307.80	R 440.04	
Conferences	R 12,385.25	R 5,813.00	
Consultations	R 750.00	R 2,734.80	
Discretionary payments	R 2,487.96	R 7,440.00	Note 1
General Assembly	R 2,387.20	R -	
Grants to congregations	R 19,326.20	R 18,416.00	See report
Pedal Project Grants to congregations		R 24,300.00	See report
Insurance (Khayakhulu vehicle)		R 4,280.71	
Mission Outreach	R -	R 5,000.00	
Motor vehicle exp (Khayakhulu vehicle)		R 975.50	
Presbytery meetings	R 34,260.90	R 33,136.60	
Presbytery project	R 15,000.00	R 16,050.00	See report
Training	R 3,150.00	R 3,636.42	
<b>TOTAL EXPENDITURE</b>	<b>R 119,319.77</b>	<b>R 135,703.08</b>	
<b>NET SURPLUS/SHORTFALL</b>	<b>R -2,807.92</b>	<b>R 52,348.64</b>	

#### Notes:

1. Two congregations (Mamelodi and Mamelodi Gardens) are each receiving R700pm from GA. The additional R5000 was a one-off contribution towards roof repair costs at a Ruighoek outstation. This was paid to Ruighoek and is reflected under Discretionary payments.
2. Funds transferred from the Development Fund (Pedal Project) to cover grants to congregations.
3. This account reflects some underspending because I slipped up. We had budgetted to increase our contribution towards the Administrator's salary w.e.f. July, so I set up a monthly recurring payment for the first 6 months of the year and then forgot to set up the revised one from July. So..... at the end of September the Presbytery "owed" Emmanuel a bit of money. This has been rectified.

## **10.5 Letter of Invitation JSR – HIV/Aids Workshop**



Convenor: Mrs DV Mashao  
7772 Legodi Street  
Section P, Mamelodi West  
0122

Tel: 012 805 6169  
Cell: 073 179 3888

### **JSR PRESBYTERY OF TSHWANE UNITING PRESBYTERIAN CHURCH IN SOUTHERN AFRICA**

*A Presbytery that is integrated, united, caring and efficient,  
using all its resources for the work of equipping and supporting congregations  
so that they become strong, vibrant, loving, growing congregations  
that are outward looking and resource sharing.*

RE: Invitation to HIV/Aids Presbytery Workshop

Minister and Session

Greetings in the name of our Lord and Saviour Jesus Christ.

The JSR (committee of the Presbytery), invites your congregation to be part of the HIV/Aids workshop that is going to be held at St Andrews Presbyterian Church, on the 22 November 2008. Each congregation is encouraged to send people who are already involved with HIV/Aids work. Each congregation can send a maximum of six (6) people (3 adults and 3 youth) to the workshop. Catering and resources will be taken care of by the Presbytery.

This workshop is organised in collaboration with the Central Office of our Church. Rev Buhle Mpfu will be one of the facilitators in this workshop.

We invite people who are already involved with HIV/Aids work in congregations, in the communities and those who would like to be involved. We hope that your congregation will be involved in the Presbytery workshop.

Please respond to the convenor Mrs V Mashao 073 1793888 on or before the 15 November 2008 or Lentikile Mashoko 076 9575473

Yours in His Service

---

Mrs. V Mashao  
(Convenor)

---

Rev. L Mashoko  
(Secretary)

## **10.6 Office-Bearers**

### ***Moderator:***

*Moderates meetings; officiates at functions; provides pastoral care; liaises with associations, other mods and Gen Secretary; arranges Planning Meetings, Retreats and Consistories; Serves as the "Warm Heart" of the Presbytery.*

Current: Patrick Nyauza

Designate (Start in Nov 2010): \_\_\_\_\_

### ***Clerk:***

*Serves as the bridge between Presbytery and General Assembly; handles correspondence; arranges the Agenda; checks compliance to procedures; gives advice on various procedures and protocols; co-ordinates and delegates to the committees, serves as the Moderator's right-hand person.*

Current: Chris Moore

Designate (Start in Nov 2010): \_\_\_\_\_

**Minute Clerk:**

*Compiles reports and minutes. Maintains Database and WebPage*

Current: (Theo Groeneveld)

Designate (Start in Nov 2010): \_\_\_\_\_

**Administrator:**

*Handles phone-calls, arrangements, duplication, posting, reminders, assistant to the Minute Clerk*

Current: Susan Hodgson (and Laura )

Designate (Start in Nov 2008): Susan Hodgson (and Laura )

**Church Growth and Mission:**

*To initiate activities, partnerships and training to assist congregations plant new work*

*To look for opportunities to plant new congregations*

*To run the Church Development Forum at Presbyter*

*To promote evangelism in our congregations and members.*

*To promote and co-ordinate our missions awareness and outreach.*

Current Convener: Theo Groeneveld and Dennis vd Spuy

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

**Congregational Care and Integration: –**

Current Convener: Margie Thompson

*To co-ordinate the reports and progress of our vacant congregations*

*To arrange, with the Mod and Clerk, quarterly meetings of Interim Moderators*

*To arrange a consultation roster for our non-vacant congregations*

*To look for and assist with possible integration opportunities in the Presbytery.*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

**Ministry –**

Current Convener: Alan Cameron

*To manage calls, appointments, resignations and retirement of ministers*

*To keep in touch with our seconded ministers, getting them to report once a year*

*To support probationers and their supervisors*

*To advise Interim Moderators*

*To keep an ongoing register of emoluments as required by General Assembly*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

**Training Committee: –**

Current Convener: Eddie Stopforth

*To identify needs and provide training for the empowering of our churches and members.*

*To work with conveners of other committees to help with training needs they may identify*

*To manage the elder-training required by General Assembly. Also oversee the Order of Lay Preachers.*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

**Doctrine –**

Current Convener: Gary Sinclair

*To deal with doctrinal matters and doctrine-related remits from GA.*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

**JSR Committee –**

Current Convener: Violet Mashao

*To deal with issues of Justice and Social responsibility by providing pertinent information  
To serve as a bridge between the GA HIV/Aids committee and congregational initiatives  
To keep Presbytery informed of developments with regard to legislation around social issues*

*To facilitate the exchange of ideas with regard to poverty and empowerment.*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

### **Remits**

– Current Convener: Andries Combrink

*To manage the remits that come from GA, delegating them to committees and ad-hoc groups*

*To ensure that the reports of the remits are brought before Presbytery for consideration*

*To feed the decisions of the Presbytery back to Assembly timeously.*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

### **Fellowship of Vocation**

– Current Convener: Andries Combrink

*To journey with those who are seeking to enter the ministry*

*To facilitate experiences and training for those considering the ministry*

*To prepare the paperwork and conduct the interviews for those going to selection*

*conference (Probationers fall under MinComm and Official Students under Sedibeng Chaplains)*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

### **Sedibeng Chaplaincy**

– Current Convener: Berenice Venter

- *Tuesday night meetings (Service, Communion, Discussion)*

- *Annual Valedictory Service*

- *Mentorship relationships*

- *Involvement in periodic Multi-Cultural Services*

- *Student Placement (for attachments)*

- *Retreat*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

### **Ad Hoc – Sedibeng Meeting with GA**

Dec 4<sup>th</sup> – Need 4 Repts

---

### **Rolls and Records**

– Current Convener: Laurie Oates

*To draw up a roster for the examination of Congregation records*

*To examine the books, always alert for needs and concerns*

*To train a number of people to scrutinize the books.*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

### **Children's ministry:**

Current Convener: Patricia Gouws

*To get a picture of the youth ministry being done in the Presbytery.*

*To promote activities to inspire and equip Sunday School Teachers, Youth Leaders, etc.*

*To give advice on resources and help with the sourcing of good resources*

*To promote our Sunday School work in our congregations*

*To connect presbyters to good and affordable training for children's ministry*

Convener: \_\_\_\_\_ Co-convener: \_\_\_\_\_

**Church Associations**

(Co-ordinator: Susan Hodgson:)

*To get reports of associations collated in time for Presbytery meetings*

Co-ordinator: \_\_\_\_\_

These conveners (except Rocky Valley, PEF, and Bible Society) are appointed by the associations

Youth: Current Convener: Jack Mokhanya

UPWF: Current Convener: Sindiswe Nyauza

MCG: Current Convener: Efraim Motaung

PEF: Current Convener: Simon Shaba

new: \_\_\_\_\_

Bible Society: Current Convener: Andries Combrink

new: \_\_\_\_\_

Rocky Valley: Current Convener: Theo Groeneveld

new: \_\_\_\_\_

Tshwane Regional Choir:

Current Convener: Simon Masotla

## **10.7 Dates for 2009.**

1. Dates and Venues for meetings in 2008
  1. Council Meetings: 9h00-14h00
    1. Feb 7 @ Ruighoek
    2. May 16<sup>1</sup> @ The Congregation chosen as the Project
    3. Aug 1 @ St Francis
    4. Nov 7 @ Highveld
  2. Execs (2<sup>nd</sup> Thurs)
    1. Mar 12<sup>th</sup> @ Highveld
    2. Jun 11<sup>th</sup> @ Highveld
    3. Sep 10<sup>th</sup> @ Highveld
    4. Oct 10<sup>th</sup> (Sat) Planning Day @ Highveld
  3. Deadlines for Reports  
16 January, 17 April, 3 July, 9 October.
  4. Special Meetings
    1. 21<sup>st</sup> January – Workshop to Discuss vacancies – Jonas Lediga – 9h00-13h00.
    2. 25<sup>th</sup> October – Joint Reformation Sunday Service in the afternoon – Possibly at St Andrews
    3. 1-3 May Work party at Ruighoek to replace the roof
  5. General Assembly Ex-Comm to be hosted at Tshwane  
10h30 Tue 28 – 13h00 Fri 31 July
  6. UPCSA Minister's Conference:  
Mon4 - Fri8 May Minister's Retreat
  7. Consistory (Voluntary) To be announced.
  8. *Pulpit Swap*  
16<sup>th</sup> of August

---

<sup>1</sup> Although the meeting chose the 9<sup>th</sup>, this is immediately after the Minister's Conference.